







## Student – Bilingual Campground Operations Assistant (Seasonal, Summer 2025)

-  **Location:** Cymbria Campground & RV Park, Rustico, Prince Edward Island
  -  **Wage:** \$18.00/hour
  -  **Hours:** 35–40 hours/week, 4 days per week
  -  **Term:** May 25 to end of August or early September 2025
  -  **Positions Available:** 2
  -  **On-site camping available**
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### About the Opportunity

Cymbria Campground & RV Park is hiring **2 Bilingual Campground Operations Assistants** for the 2025 summer season. This is a **dual-role, bilingual position** that combines outdoor groundskeeping with indoor front desk responsibilities. It's perfect for **students or recent graduates** who are fluent in both **French and English** and eager to gain hands-on experience in both maintenance and guest services.

Located on the beautiful North Shore of **Prince Edward Island**, just 25 minutes from Charlottetown, Cymbria Campground welcomes campers from across Canada, the U.S., and beyond. As a member of our small team, you'll enjoy meaningful work in a friendly, nature-focused environment.

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### Work Schedule

- **4 days per week** (rotating between two functional roles)
  - **2 days:** Grounds & maintenance work
  - **2 days:** Front desk and guest service work
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### Key Responsibilities

#### Groundskeeping (2 days/week):

- Mowing, trimming, and basic landscaping
- Splitting and delivering firewood
- Cleaning public areas (washrooms, recreation room)
- Garbage, compost, and recycling duties
- Pool maintenance and occasional light repairs
- Assist with projects like tree planting and trail upkeep

#### Front Desk (2 days/week):

- Provide **bilingual** service (French & English required)
  - Handle reservations via phone, email, and walk-ins
  - Greet and register guests, take payments, process sales
  - Operate POS and manage inventory
  - Assist with local tourist information and guest questions
  - Perform opening/closing procedures and daily cash summaries
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## What We're Looking For

- Must be currently enrolled in post-secondary education or a recent graduate
  - **Fluent in both French and English**
  - Friendly, outgoing, and able to communicate comfortably with campers
  - Physically fit, comfortable with both indoor and outdoor tasks
  - Computer literacy and basic math skills
  - Reliable and punctual, able to work independently
  - Valid driver's license and reliable transportation required
  - Experience in hospitality or landscaping is a bonus, but not required
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## What You'll Gain

- Training in landscaping tools, customer service, and campground systems
  - Experience in both hospitality and maintenance roles
  - Opportunities to develop bilingual communication and problem-solving skills
  - A supportive and scenic work environment with facility access when off duty
  - On-site camping available
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## How to Apply

 **Email your resume to:** [staff@cymbria.ca](mailto:staff@cymbria.ca)

 **Website:** [www.cymbria.ca](http://www.cymbria.ca)

We thank all applicants for their interest. Only those selected for an interview will be contacted.